**Annex 1:** **Application form for accreditation of regional non-State actors not in official relations with WHO to participate in the WHO Regional Committee for Africa**[[1]](#footnote-1)

|  |
| --- |
| Please send the completed form and the required documents by e-mail to afrgorcregistration@who.int by 30 November 2022. |

**A. General information**

1. **Name and acronym of the non-State-actor** (in the official language and in English, French or Portuguese)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. **Registered office of the non-State actor**

Street:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town:

Postcode:

Country:

Telephone:

E-mail:

Internet site:

1. **Year of foundation**:
2. **Legal status:**
3. **Web link to constitutive act[[2]](#footnote-2):**

**B. Organizational structure**

1. **Governance structure**
* MAIN DECISION-MAKING BODY

Type of body (such as board, board of directors, executive board, executive committee or other):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Composition and current list of members:

|  |  |  |
| --- | --- | --- |
| Name | Function | Affiliation |
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|  |  |  |
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* OTHER DECISION-MAKING BODY

Type of body:

Composition and current list of members:

|  |  |  |
| --- | --- | --- |
| Name | Function | Affiliation |
|  |  |  |
|  |  |  |
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* GENERAL ASSEMBLY

Does the entity have a General Assembly of members or a similar body? 🞏 Yes 🞏 No

Name of the body:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. **Secretariat**

Secretary General (name, address):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of staff members:

1. **Membership**

Is the non-State actor membership-based? 🞏 Yes 🞏 No

Overview of categories and their voting rights in the main governing body:

|  |  |  |
| --- | --- | --- |
|  | Total number | Voting |
| Individuals |  |  |
| NGOs |  |  |
| Private Sector |  |  |
| Philanthropic Foundations |  |  |
| Academic Institutions |  |  |
| Government-affiliated non-State actors |  |  |
| Intergovernmental Organizations |  |  |

Web link to membership list[[3]](#footnote-3):

**C. Financial information**

1. **Annual income** (in US$) from \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to\_\_\_\_\_\_\_\_\_\_\_\_\_\_:
2. **Latest available assets** (in US$) as of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:
3. **Funding** (in US$):

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Private sector (incl. business associations) | Philanthropic foundations | NGOs, academic institutions | Govt-affiliated non-State actors, intergov.torganizations, including UN | General public, individuals | Total |
| Sales of goods and services  |  |  |  |  |  |  |
| Grants / Donations |  |  |  |  |  |  |
| In-kind donations |  |  |  |  |  |  |
| Membership fees |  |  |  |  |  |  |
| Investment income |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |

**D. Objectives and activities**

1. **Goals, mandate or mission of the non-State actor:**

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1. **Activities of the non-State actor:**

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1. **Geographical representation and activities**

(Please mark the country in which your **non-State actor** enjoys a representation):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Activities | Members | Offices/representatives |
| Algeria |  |  |  |
| Angola |  |  |  |
| Benin |  |  |  |
| Botswana |  |  |  |
| Burkina Faso |  |  |  |
| Burundi |  |  |  |
| Cameroon |  |  |  |
| Cabo Verde |  |  |  |
| Central African Republic |  |  |  |
| Chad |  |  |  |
| Comoros |  |  |  |
| Congo |  |  |  |
| Côte d'Ivoire |  |  |  |
| Democratic Republic of the Congo |  |  |  |
| Equatorial Guinea |  |  |  |
| Eritrea |  |  |  |
| Eswatini |  |  |  |
| Ethiopia |  |  |  |
| Gabon |  |  |  |
| Gambia |  |  |  |
| Ghana |  |  |  |
| Guinea |  |  |  |
| Guinea-Bissau |  |  |  |
| Kenya |  |  |  |
| Lesotho |  |  |  |
| Liberia |  |  |  |
| Madagascar |  |  |  |
| Malawi |  |  |  |
| Mali |  |  |  |
| Mauritania |  |  |  |
| Mauritius |  |  |  |
| Mozambique |  |  |  |
| Namibia |  |  |  |
| Niger |  |  |  |
| Nigeria |  |  |  |
| Rwanda |  |  |  |
| Sao Tome and Principe |  |  |  |
| Senegal |  |  |  |
| Seychelles |  |  |  |
| Sierra Leone |  |  |  |
| South Africa |  |  |  |
| South Sudan |  |  |  |
| Togo  |  |  |  |
| Uganda |  |  |  |
| United Republic of Tanzania |  |  |  |
| Zambia |  |  |  |
| Zimbabwe |  |  |  |

**E. Areas of cooperation with the WHO**

Please mark the areas of the non-State actor’s activities which correspond to the WHO Programme of Work:

|  |  |
| --- | --- |
| **Communicable and noncommunicable diseases**🞏 HIV, hepatitis, and other sexually-transmitted infections 🞏 Tuberculosis🞏 Tropical and vector-borne diseases, incl. malaria and neglected tropical diseases🞏 Vaccine-preventable diseases🞏 Antimicrobial resistance🞏 Noncommunicable diseases🞏 Mental health and substance abuse🞏 Nutrition 🞏 Food safety🞏 Violence and injuries 🞏 Disabilities and rehabilitation | **Emergency preparedness and response**🞏 Infectious hazard management🞏 Country health emergency preparedness and the International Health Regulations (2005)🞏 Health emergency information & risk assessment🞏 Emergency operations🞏 Emergency core services🞏 Polio eradication, incl. polio transition |
| **Life course** 🞏 Sexual, reproductive, maternal and newborn health🞏 Child and adolescent health🞏 Ageing and health🞏 Equity, social determinants, gender equity and human rights🞏 Climate change, health and environment including occupational health, healthy settings and urban health | **Corporate services/enabling functions**🞏 Leadership and governance🞏 Transparency, accountability and risk management 🞏 Data analytics and knowledge management🞏 Strategic planning, resource coordination and reporting🞏 Management and administration🞏 Strategic communication |
| **Health systems**🞏 National health policies, strategies and plans🞏 Integrated people-centred health services🞏 Access to medicines and health technologies, and strengthening regulatory capacity🞏 Health systems information and evidence |  |

**F. Modalities of engagement with WHO**

1. **Summary of the non-State actor’s engagements with WHO in the African Region and nature of these relations** (incl. Cluster of the WHO Regional Office for Africa with which an agreement was concluded, names of contact persons, dates, method of cooperation, e.g. joint activity, technical assistance, …….,):

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**G. Disclosures and Declarations**

1. **Tobacco/Arms-related disclosure statement for non-State actors[[4]](#footnote-4)**

*For the purposes of this statement:*

* *tobacco industry means any entity involved in the manufacture, sale or distribution of tobacco and related products, and any affiliate of such entity; and*
* *arms industry means any entity involved in the manufacture, sale or distribution of arms, and any affiliate of such entity.*

Is your entity, or was your entity over the last four years, part of the tobacco or arms industries (as defined above)?

🞏 Yes 🞏 No 🞏 Unable to answer

To the best of your entity’s knowledge, is your entity, or has your entity over the last four years, engaged in activities that are aimed at furthering or supporting the interests of the tobacco industry? This includes, but is not limited to, supply contracts, contract work, services and lobbying.

🞏 Yes 🞏 No 🞏 Unable to answer

To the best of your entity’s knowledge, does your entity currently, or did your entity over the last four years, have any other association or relationship with the tobacco industry (as defined above). This includes in particular investment interests (other than general mutual funds or similar arrangements whereby your entity has no control over the selection of the investments), commercial business interests, the provision or receipt of financial and/or other support.

🞏 Yes 🞏 No 🞏 Unable to answer

If you have answered yes to any of the above or are unable to answer one or more questions, please provide a general statement of explanation.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*Please note that the WHO Secretariat reserves the right to request additional information from your entity in this regard.*

*By providing this statement, your entity commits to promptly inform WHO of any change to the above information and to complete a new statement that describes the changes.*

1. **Engagement with other industries affecting human health or affected by WHO norms and standards**

Does the entity you represent have any formal association, affiliation or links with the following industry sectors?

If yes, please tick the box of the industry concerned and provide details in the space provided:

* Alcohol

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* Chemical

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* Food and beverages

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* Health care

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* Pharmaceutical

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* Others (Please specify industry)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*The WHO Secretariat reserves the right to request additional information from the entity you represent relevant to its engagement with WHO.*

1. **Declaration**

I, the undersigned, understand that the information provided will be made public by WHO.

**Name and signature:**

**Position**

**Name of the non-State actor**

**Date**

**Check list: Documents required to support the application for accreditation**

🗸 Statute of the **non-State actor**

🗸 List of member organizations

🗸 Activity and financial report covering the previous two years

1. In accordance with the Annex: Granting accreditation to regional non-State actors not in official relations with WHO to participate in sessions of the WHO Regional Committee for Africa. In: Statement of the Chairperson of the Programme Subcommittee to the Regional Committee. Brazzaville: WHO Regional Office for Africa. 2021: paragraph 7 (AFR/RC71/2; <https://www.afro.who.int/sites/default/files/2021-07/AFR-RC71-2%20Statement%20of%20the%20Chairperson%20of%20the%20Programme%20Subcommittee.pdf#page=12>, accessed 6 October 2021) [↑](#footnote-ref-1)
2. If the constitutive act is not available online, it must appended to this application form. [↑](#footnote-ref-2)
3. If the membership list is not available online, it must appended to this application form. [↑](#footnote-ref-3)
4. Pursuant to the WHO Framework of Engagement with Non-State Actors (paragraph 44), WHO does not engage with the tobacco industry or non-State actors that work to further the interests of the tobacco industry. WHO also does not engage with the arms industry. [↑](#footnote-ref-4)