

REGIONAL COMMITTEE FOR AFRICA

**Seventy-second session
Lomé, Republic of Togo,**

22-26 August 2022

INFORMATION BULLETIN



Dear Participant,

The Government of the Republic of Togo has the pleasure of welcoming you to Lomé for the Seventy-second session of the WHO Regional Committee for Africa, which will be held from **22 to 26 August 2022 at the Lomé International Conference Centre (CICL)**.

Please, find below some useful general information on travel, the city of Lomé and the logistical arrangements in place for the smooth conduct of the Regional Committee session.

Regional Committee website: [click here](#).



An entry visa to Togo is required for nationals of all countries except those of WAEMU, ECOWAS and countries that have bilateral visa waiver agreements with Togo.

The visa can be obtained at the Togolese Embassy or Consulate in your country of nationality or residence.

Special arrangements will be made at the GNASSINGBE EYADEMA International Airport for courtesy visas to be issued to delegates.

Delegates and participants bearing the United Nations Laissez-Passer are exempt from visa requirements.

The passports of Regional Committee participants must be valid for at least 30 days after their scheduled departure date from Togo. The passport booklet must also contain at least two (2) blank pages during the visa application.

Participants who disembark at the Lomé airport for the first time will have their photographs taken for immigration formalities.

Visit the website: <https://aeroportdelome.com/visa/>.



On arrival, you will be received by members of the Organizing Committee, who will provide you with the necessary assistance.

Therefore, you must make sure that you send your flight details to the RC72 Secretariat at your earliest convenience, but no later than 5 August 2022. Please, submit your arrival information via the online registration platform.

The Organizing Committee will arrange for the transfer of participants on arrival from the Lomé GNASSINGBE EYADEMA International Airport to their recommended hotels, and from their hotels to the Airport upon their departure from Lomé.

For participants arriving by land, please send your schedule to the Organizing Committee, which will make the necessary arrangements.

The Organizing Committee will also arrange for the transfer of participants from the hotels listed in the Annex to the meeting venue every morning and back to the hotels at the end of the daily sessions.

Participants not residing in the recommended hotels will be responsible for their transportation.

The Organizers have not provided for a shuttle service during lunch breaks, as all lunch will be provided at the meeting venue.

You are requested to keep your luggage tags and present them at the exit to the customs officials. You can entrust the withdrawal and transfer of your luggage to uniformed porters under the supervision of members of the Organizing Committee. In general, the porters are tipped CFAF 1000 (XOF).



ACCOMMODATION

The list of hotels chosen for the Seventy-second session of the Regional Committee is attached as Annex 1. It is recommended that you make your reservation in one of these hotels in order to benefit from the shuttle service that will be provided by the Organizers between the hotels and the Lomé International Conference Centre, which is the venue of the Seventy-second session of the Regional Committee.

Participants are requested to make their own hotel reservations directly with the recommended hotels. You are advised to make your reservation as early as possible as rooms could quickly become unavailable due to the very high demand during the period of the Regional Committee. To make a reservation, please refer to Annex I, which provides the rates according to the room type, and the contact address of each hotel.



REGISTRATION AND BADGES

All information pertaining to confirmation of participation, including flight details, requirements for obtaining the Togolese entry visa and hotel reservations should be communicated through the online registration platform at <http://reg.unog.ch/e/RC72>.

Should you need assistance, please contact the nearest WHO country office or send an email to afrgorcregistration@who.int.

Participants will be required to register online and obtain identification badges prior to the opening of the Regional Committee session. For identification and security purposes, the official badge should be worn by all participants at all times during the Regional Committee session and at official social functions.

Distribution of badges will start on Sunday, 21 August 2022, at the Ministry of Foreign Affairs of Togo.



CATERING

Coffee breaks and lunch will be served free of charge to participants during the Regional Committee session. Participants may also access additional catering services or buy refreshments from the restaurants and bars listed in Annex 3.

CLIMATE

In August, Lomé enjoys mild sunshine for about five hours daily, with light rain. Average temperatures range between 23°C and 28°C. For more information, visit <http://www.weather.com>.

CURRENCY

The currency in use is the CFA Franc of the West African Economic and Monetary Union (XOF). The exchange rate hovers around CFAF 573 to US\$ 1. The exchange rate with the Euro is fixed: 1 Euro = CFAF 655.957.

COMMUNICATION

Two mobile telephone operators exist in Togo: Togo Cellulaire (Togocom) and Moov Africa. A SIM card costs CFAF 500 and refills range from CFAF 200 to CFAF 50 000.

HEALTH

Yellow fever vaccination is mandatory. Check the validity of your vaccination card and update if necessary. You are required to present your international vaccination certificate to health workers upon arrival.

With regard to formalities related to the COVID-19 response, an up-to-date COVID-19 vaccination certificate is required to enter Togo; wearing a mask at all times is also mandatory, as is the observance of all the other personal protective measures. Please visit the government website <https://voyage.gouv.tg> to learn more about the travel procedures in force in Togo.

Instructions for accessing the conference venue while complying with COVID-19 measures will be specified in another document that will be shared with participants.

Antimalaria prophylaxis appropriate for each individual is recommended before your departure, and until two weeks after your return. The use of other individual protection measures such as sprays, creams, electric diffusers and mosquito nets, etc. is recommended.

A medical unit installed in the CICL will be available to all participants for health issues. In case of a medical emergency, please contact the centres or persons whose telephone numbers are provided at the end of this information bulletin.

SECURITY

In order to facilitate the entry into Togo of armed security agents accompanying delegations, the delegations concerned are requested to provide a list of their security agents and their firearms to the established committee.

Aides-de-camp and security detail will also be provided to participants who need them.

The security arrangements will be extended to the selected hotels and the conference hall.

Access to the conference hall will be subject to the presentation of a badge specifically prepared for the session by the Togolese Government.

Vehicles will be identified by a sticker.

Security clearance is mandatory for all travel by staff of agencies of the United Nations system. You can obtain the security clearance from the UNDSS TRIP website (<http://dss.un.org>) before travelling. If you need assistance, please contact Mr Kokouvi ETEH, Deputy Security Officer at kokouvi.ete@un.org.

Lomé is a travel destination with a fairly stable level of security and minimal risks. However, it is important to take the following precautions:

- avoid going out at night alone or on foot;
- always opt to move about in areas with many people;
- avoid walking alone on or around the beach;
- do not leave any valuables at the meeting venue or in your hotel room; and
- provide information on where you are going, if your destination is outside the area of the meeting.

ELECTRICITY

The standard electricity voltage in Togo is 220 volts. Round, two-pin plugs (type C) are used to connect appliances to wall sockets. Please, remember to bring the appropriate converters for your 110 V electrical appliances.

SPOKEN LANGUAGES

French is the official language of the Republic of Togo. The most widely spoken national language in Lomé is Ewe. Here below are some useful expressions in that language.

Hello = ndi

How are you? = Leké ofon do? O fon a ?

Goodbye = sodé

Welcome = woezon

Thank you (very much) = akpé (kaka)

Excuse me/please = moudékoukou

USEFUL CONTACTS

Ministry of Health, Public Hygiene and universal access to health care (MSHPAUS)

Dr Marin Kokou WOTOBE,, Secretary General of MSHPAUS. Tel.: +228 90 30 43 10;
email: kokou.wotobe@sante.gouv.tg;

Ms Midamegbé AKAKPO, Chief of Staff at MSHPAUS. Tel.: +228 90 79 23 18;
email: eugenieakakpo@yahoo.fr;

Dr Potougnima TCHAMDJA, Technical Adviser at MSHPAUS. Tel.: +228 90 17 19 41;
email: potoutcha05@yahoo.fr;

Dr Yawa Djatugbé APETSIANYI, Director General of Studies, Planning and Health Information at MSHPAUS. Tel.: +228 91 73 92 23; email: josee.apetsianyi@sante.gouv.tg;

Mr Bouzoum KAWELE, Head of the Programming and Cooperation Division of MSHPAUS. Tel.: +228 90 55 54 76; email: kawele.bouzoum@gmail.com;

Mr Hégra Baromda KATAKA, Protocol Officer at MSHPAUS. Tel.: +228 90 35 98 90; email: flo_sante@yahoo.fr.

In case of emergency, please contact:

- emergency services, at 171 or 117;
- the Gendarmerie, at 172; and
- the fire brigade at 118.

For additional information, visit <http://www.togo-tourisme.com/>.

Contacts in the event of medical or health emergencies:

Army Medical Officer, Dzidzogbé Kokou GUMEDZOE, tel.: (+ 228) 90 05 44 57;

Sylvanus Olympio University Hospital, Tel.: (+ 228) 22 21 25 01/22 21 38 96;

Army Medical Officer, Yawo Apéléké AGBOBLI, Director General of CHU-SO. Tel. : (+228) 90 11 83 36 ;

Army Medical Officer, Gnimdou TCHAMDJA, Tel.: +228 91 46 15 07.

WHO contacts:

Dr Fatoumata Binta Tidiane DIALLO,

WHO Representative in Togo,

Tel.: (228) 99 13 22 50

Email: diallof@who.int.

Dr Kiswendsida Romain Hilaire OUEDRAOGO,

Coordinator, Health Systems, WHO Country Office in Togo,

Tel. : +228 99 62 59 51/97 86 31 22,

Email: ouedraogoki@who.int.

Dr Roland Roger Emile RIZET,

Email: rizetro@who.int.

UNDSS contacts:

Mr Kokouvi ETEH, Deputy Security Officer,

Tel.: +228 99 65 36 33 or +228 22 21 59 94,

Email: kokouvi.eteh@un.org.

ANNEXES

Annex 1: REGISTRATION PROCEDURE

Guide for online registration :

- (a) Copy and paste this link into your Chrome, Microsoft Edge, Safari or Opera web browser:
<http://reg.unog.ch/e/RC72> ;
- (b) On the RC72 page , click on the link “Register now”;
- (c) You will be redirected to the connection page. Next, click on “Create a new account”;
- (d) Fill in the form that appears, and click on “Confirm”;
- (e) You should receive an account activation email after a few minutes;
- (f) Click on the account activation link to activate your account;
- (g) Your account is now active and you will be redirected to the RC72 page.
- (h) If you are not yet connected, you can do so using your new username and your Indico password. You may use this same account in the Indico system for all other governing body meetings of the Regional Office for Africa.
- (i) The registration form for the conference has been pre-filled with some of your details. Please, upload an identification document with a photo or use the Webcam to take a photo; then populate all fields on the form. Click on “Register” when you finish filling the form.
- (j) You will receive an automatic email acknowledging receipt of your registration form. Subsequently, you will receive an email informing you on whether your request has been approved.

ANNEX 2: LIST OF RECOMMENDED HOTELS

NO.:	Hotel name	Contact	Tell./mobile	Address:	E-mail:	Negotiated rate	Total number of rooms	Room category available
1	HÔTEL 2 FÉVRIER	Mr Serge Messan	22 23 86 00/93 77 27 74	Place de l'Indépendance	serge.messan@hotel2fevrierlome.com	CFAF 75 000 (standard), CFAF 111 310 (business), CFAF 141 890 (junior suite), CFAF 203 049 (executive suite), CFAF 325 367 (presidential suite) from 20 to 31 August 2022 (rates negotiated exclusively for the Seventy-second session of the Regional Committee)	250 rooms	Standard, business class, junior suite, executive suite, presidential suite
2	HÔTEL SAKAWA	Mr Gédéon	22 27 65 90/22 71 47 91 98 60 98 18	Route nationale	reservation@sarakawa-hotel.com	CFAF 61 000 (city view), CFAF 71 000 (renovated room), CFAF 81 000 (ocean view); tax and breakfast included	100 rooms	City view, ocean view
3	HÔTEL EDA OBA	Mr Patrick	22 20 18 18/90 36 91 26	Boulevard Eyadema	hoteldeaoba@yahoo.fr	CFAF 000 61, CFAF 000 80, CFAF 000 70, CFAF 000 115, CFAF 000 110, and ministerial suite, CFAF 000 200	200 rooms	Standard, privilege, junior suite and ministerial suite
4	HÔTEL SANTA MARIA	Ms Florence	22 22 92 92/90 75 74 83	Route nationale	reservations@hotelsantamaria.com	CFAF 65 000 (standard room), CFAF 75 000 (privilege room); tax and breakfast included	60 rooms	Standard and privilege
5	HÔTEL SAINT THOMAS	Mr Anatole Kouadjovi Sewanou	22 22 87 05/91 91 13 83	Colombe de la Paix	residences@sewanou.com	5 classic rooms (CFAF 21 000), 2 junior rooms (CFAF 31 000), 13 senior rooms (CFAF 36 000), 3 privilege rooms (CFAF 41 000), 2 suites (CFAF 46 000); breakfast and taxes inclusive	25 rooms	Junior room, standard and privilege

NO.:	Hotel name	Contact	Tell./mobile	Address:	E-mail:	Negotiated rate	Total number of rooms	Room category available
8	HÔTEL ONOMO	Ms Candide Jibidar	22 53 63 00	Route nationale	onomo.lome@onomohotel.com	CFAF 62 000 (standard room), CFAF 82 000 (superior room), between CFAF 125 000 and CFAF 165 000 (junior suite), between CFAF 150 000 and CFAF 190 000 (suite); inclusive of tax and breakfast	93 standard rooms, 28 superior rooms, 4 suites	Standard, superior room, suites
9	VERONICA GUEST HOUSE	Ms Florence	22 22 92 92/90 75 74 83	Route nationale	reservations@hotelsanctamaria.com	CFAF 56 000 and CFAF 46 000; tax and breakfast included	10	Standard and senior rooms
10	IMMEUBLE UAT/ GUEST HOUSE	Ms Benissan	99 47 36 79	Boulevard Circulaire Nyekonakpoe, immeuble SUNU	lucie.kounou-gnan@sunu-groupe.com	(CFAF 40 000, room + lounge), (CFAF 30 000, studio)	7	Living room and studio
11	GUEST HOUSE FIDELIA ASSURANCE	Mr Adama/Ms Akofa	99 47 36 79 (Adama) 90067861 (Akofa)	Avenue de la Libération	edstogo@gmail.com	1 living room: CFAF 15 000, (CFAF 20 000, 2 bedrooms + living room)	4	1 living room and two living rooms

ANNEX 3: LIST OF RECOMMENDED RESTAURANTS

International and African cuisine

1. Restaurant Chez Flo, near Hôtel 2 Février
2. Les Nuits d'Orients (22 22 42 49) on the boulevard that lies diagonally opposite the Air France agency in the Nyekonakpe neighbourhood, Boulevard du 13 janvier
3. Free Time Bar « Fity », located diagonally across the Air France agency in the Nyekonakpe neighbourhood, Boulevard du 13 janvier
4. Restaurant NOPEGALI (22 22 94 00) (Togolese specialties), on the Boulevard (circulaire)
5. Restaurant Maquis, CHEZ BROVI, opposite city hall, not far from Hôtel 2 Février
6. Restaurant-Bar "VIVI ROYAL", not far from Hôtel 2 Février, Avenue Nicolas Grunitzky – tel.: 22 22 20 27
7. Festival des glaces, located on the Boulevard (circulaire) – tel. : 22 20 25 13
8. Restaurant Côté Jardin, on the OCAM road, 5, rue Simon Dogbé
9. Le Pêcheur restaurant, on the national road, not far from the Ministry of Security
10. Le Patio, on Boulevard Gnassingbé Eyadema, not far from CHU Campus.
11. Maison Bagui (92 96 66 68), Togolese restaurant located in the Novissi neighbourhood, towards the airport
12. Restaurant le Galion, near the German Embassy
13. Chinese restaurant, Boulevard circulaire, near the Palais
14. Alt Muchen restaurant, near Sarakawa
15. Turtle Beach Restaurant (near Sarakawa)
16. Pure Plage restaurant (Baguida)
17. Marcelo Beach restaurant (Baguida)
18. Pizzeria Montée de Tokoin hôpital
19. Pizzeria, in the direction of the border with Ghana