



**World Health  
Organization**

REGIONAL OFFICE FOR **Africa**

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**REGIONAL COMMITTEE FOR AFRICA**

**ORIGINAL: ENGLISH**

Sixty-seventh session

Victoria Falls, Republic of Zimbabwe, 28 August -1<sup>st</sup> September 2017

## **INFORMATION BULLETIN**



Dear Participant,

The Government of the Republic of Zimbabwe looks forward to welcoming you to Victoria Falls for the sixty-seventh session of the AFRO Regional Committee (RC67) Meeting. The Regional Committee will be held from August 28 - September 1<sup>st</sup>, 2017 at the Elephant Hills Hotel in the town of Victoria Falls, Zimbabwe.

Please find below some general information on travel and logistical arrangements put in place for the meeting of the Regional Committee, and on Victoria Falls that you might find useful.



### **INFORMATION ON VISAS**

A visa to enter Zimbabwe is required by several nationalities.

There are 3 categories:

**Category A:** Countries whose nationals do NOT require a Visa. No action required, you will be granted easy entry at any border post.

**Category B:** Countries whose nationals are granted a Zimbabwe visa at port of entry on payment of requisite visa fees. These visas are easiest obtained on your arrival at the Airport or border post.

**Category C:** Countries whose nationals are required to apply for and obtain a Zimbabwe visa prior to travelling. You can apply through a Zimbabwe High Commission in your home or neighboring country or an easier way is to **apply online** - click on this link [Zimbabwe e-visa](http://www.evisa.gov.zw) for details and visit the official webpage of the Department of Immigration of Zimbabwe: [www.evisa.gov.zw](http://www.evisa.gov.zw) to know all about visa requirements and fees.

All Categories need:

- Passport valid for least 6 months from your date of entry.
- Return ticket to your country (or enough money to buy one)
- Sufficient funds to cover your stay in Zimbabwe
- Enough blank pages in your passport to fit the required entry visa.



## GETTING THERE - VENUES AND TRANSPORT

For more information on the venue for RC67, please click on the link <http://www.elephanthillshotel.com/> and visit the official webpage of the conference venue.

Victoria Falls Airport receives several daily flights from Johannesburg and two to three times a week flights from Nairobi and Addis Ababa Airports. Participants are strongly encouraged to fly directly to Victoria Falls Airport.

Transfers from Victoria Falls Airport to your hotel and back will be arranged by the RC67 secretariat. Therefore, please make sure to provide your flight details to the RC67 Secretariat at your earliest convenience but no later than 10<sup>th</sup> August 2017.

Alternatively, you can arrange your transfer directly with the hotel of your choice. In this case please make sure to provide your flight details to your hotel of choice. The transfer fee to any of the hotels in town is about US\$ 30. The distance from Victoria Falls airport to Victoria Falls town is of about 22kms.

Transfers from hotels listed in Appendix I to the Conference venue and at the end of the daily sessions back to hotels will be available to participants. Organizers will not provide transport during lunch breaks. All lunch breaks will take place at the Conference venue.



## HOTEL RECOMMENDATIONS

The list of hotels chosen for the 67th session of the Regional Committee is attached as Appendix I. It is recommended to make your hotel reservations in one of these hotels in order to benefit from the shuttle service that will be set in place by the organizers between these hotels and the Elephant Hills Hotel hosting the Conference.

Participants are requested to make **their own hotel reservations directly with the recommended hotels**. It is advisable to make your reservation as early as possible as rooms will quickly become unavailable due to the very high demand during the period of the Regional Committee. To make a reservation with the hotel, please visit the Appendix where you will find the room rates and contact addresses of each hotel.



## REGISTRATION AND IDENTIFICATION BADGES

All confirmation of participation including flight details, visa requirements and information about hotel reservations should be communicated through the “Registration Form” to [RC67confirmation@who.int](mailto:RC67confirmation@who.int).

Participants will be required to register on site and obtain identification Badges **prior to the opening** of the meeting. The venue of registration will be at the Entrance of the Elephant Hills Hotel. For identification and security reasons, identification badges should be worn by all participants at all times during meetings of the Regional Committee and at official social functions.

Registration on site will start from **26 August 2017 (may change)** at the Entrance of the Elephant Hills Hotel in Victoria Falls.



### **CATERING FACILITIES**

Coffee Breaks and Lunch will be served free of charge to participants during the meeting. Further catering facilities are readily available for refreshments and meals in the 4 restaurants and 3 bars of the Elephant Hills Hotel.



### **GENERAL INFORMATION ABOUT VICTORIA FALLS**

The Victoria Falls lies within the largest National Park in Zimbabwe. It was declared as a World Heritage Site in 1989 for being one of the most spectacular waterfalls in the world. When the river is in flood, the Falls are the largest curtain of falling water in the world. The Falls and the surrounding rainforest are preserved as a 23.4 kilometre National Park and form one of Zimbabwe's four World Heritage sites.

### **ZIMBABWE CUSTOMS (REVENUE AUTHORITY)**

The importation of currency into Zimbabwe by travellers is not restricted. This implies that any person can bring in any amount of currency into Zimbabwe. However, all visitors to Zimbabwe are encouraged to complete a Baggage Declaration Form (Form 47) and declare the currency in their possession at the time of entry. The processed declaration forms may be used to support re-export of any balance of currency at the end of the visit to Zimbabwe should it exceed the allowed export thresholds.

The export of Cash is limited to US\$1, 000 or EUR 1,000 by individual.

### **WEATHER IN BRIEF**

The month of August is in the dry season, with warm to hot days and cooler nights; sometimes windy. Average highs 29°C (84°F) during day time and average lows 10°C (50°F) during night time. Thus, please bring appropriate clothing.

### **CURRENCY**

Zimbabwe uses a multicurrency system consisting of the United States Dollar (USD), the South African Rand (ZAR) and the Botswana Pula. Cross rates apply across these currencies as per prevailing international conversion rates. Zimbabwe also uses Bond Notes in denominations of \$2 and \$5. Bond notes are exchangeable/usable at the rate of 1:1 with the USD but can **ONLY** be used in Zimbabwe and must therefore be converted back to the US dollar before exiting Zimbabwe. ATMs are widely available in hotels and around the city. VISA cards are accepted, and some ATMs now accept MasterCard as well but it is recommended to travel with cash as well.

### **MOBILE PHONES**

Your phone must be “unlocked” in order for it to work in Zimbabwe. Roaming service is available by incurring roaming charges and provided you have activated it through your home cell service provider.

Alternatively, you can easily buy local SIM cards. There are 3 main networks – Econet, NetOne and Telecel.

Connecting to the internet is easy and you can do it several ways. Most accommodations have internet access, many with Free Wi-Fi internet in the rooms and public areas for their clients ONLY. Check when you book. 3G access is available through the Econet and NetOne network providers. This is reasonably fast internet.

International access code for Victoria Falls + (Country code 263) (Area code 13) followed by the local number.

## **HEALTH REQUIREMENTS**

Visitors entering Zimbabwe will only need a Yellow Fever Certificate if they have travelled or lived in any of the countries that are considered risk areas for yellow fever.

Victoria Falls lies within the low risk Malaria Areas. However, some preventive measures are recommended. You may consult your local physician prior to departure and consider prophylactic medication. While in Victoria Falls, ensure that you use insect repellent and sleep under a mosquito net. Most hotels on the list provide these.

A Health Centre, situated on the ground floor of the Conference venue at Elephant Hills Hotel, provides emergency medical services to participants/delegates attending the meetings.

The pharmacy in town is well stocked with medicines and prescriptions. However, if you are on prescription drugs it is encouraged that you bring a sufficient supply for your stay.

In case of a medical emergency, please contact the centres or persons whose phone numbers are listed on the last page of this information note.

## **SAFETY**

Victoria Falls is essentially a very safe travel destination. It has a small population and has experienced no serious security incidents for many years. However petty theft and pickpockets do exist and it is advisable to always be vigilant any time of the day and night. Please follow these guidelines:

- Keep valuables locked away in your hotel room or with the hotel reception;
- Do NOT carry large sums of cash;
- Do NOT walk around at night even for a short distance, there are wild animals. Take always a car or taxi.

## **GETTING AROUND**

Walking – Within the town itself most things are within walking distance of each other. Please be aware of the wild life that you might encounter.

Victoria Falls town is surrounded by National Parks and wildlife areas. This is what makes it such a unique and wonderful place, man and animal do co-exist here. Warthogs, monkeys and baboons are plentiful in the town; they generally will not harm you unless you corner them or provoke them. However, the monkeys and baboons have become very skilful at stealing anything that they perceive to be worth eating. So if they are around please be vigilant if you have anything remotely edible on or near you.

Other dangerous game such as lion and buffalo are unlikely to be encountered in the town center but are seen regularly on the roads leading out of town or to hotels such as Victoria Falls Safari Lodge, Elephant

Hills Hotel or the A Zambezi River Lodge. Therefore DO NOT walk to these Hotels or even wander to attractions like the BIG TREE. Rather take a taxi, tour or transfer.

- Shuttle Service - There is a free shuttle service that runs hourly from most hotels and lodges to the town centre, the other hotels and the Falls themselves. Ask at your reception.
- Victoria Falls Tours - Another idea is to book a guided tour of the town this will include trips to the local curio shops and markets as well as other sites of interest.
- Taxis are available and most places you are staying at will call them for you or you will find them in and around town. A fare anywhere is generally \$5 to \$10.
- Bicycles are available for hire in the town centre – The Trading Post. These cost \$5 for one hour, \$10 for half day or \$20 for a full day. There are no designated bike trails as such.

## **WATER**

It is not recommended that you drink tap water during your stay in Victoria Falls; bottled water is readily available.

## **ELECTRICITY**

The electricity supply in Zimbabwe is 220 - 240 volt – Square 3 pin 13 amp plugs - same as the UK. The major hotels will either have a variety of plug sockets to fit international plugs or adaptors at reception. Please remember to bring the appropriate convertors for your 110V electrical goods.

## **LANGUAGE**

Zimbabwe has 16 official languages. English, Shona and Ndebele are the most widely spoken languages in the country.

## **USEFUL CONTACT**

### **Medical Services:**

DMO Vic Falls Hospital – Dr Kurauone  
Health Care Centre  
Telephone: +263 776 435 732  
In case of Emergency: Tel: 911

### **Security Services:**

Chief of Police in Victoria Falls – Mr Jairos Chivona  
Telephone: (Office) 013 41323 (Mobile) +263 712 879 953. +263 712 879 953

### **Ministry of Health and Child Care Zimbabwe:**

Brigadier General (Dr) G Gwinji - Permanent Secretary  
Dr R Mudyiradima - PD Policy Planning Monitoring and Evaluation  
Dr G Mhlanga - PD Preventive Services - Tel +263 774 336 026  
Mr Makarawo - PD Curative Services - Tel: +263 773 288 111

## **WHO :**

Dr. David O. Okello, Representative of the WHO Country Office in Zimbabwe - +263 772 273 043 - [okellod@who.int](mailto:okellod@who.int)

Mr Ngokobi Albert Minyangadou – Operations Officer – +263 772 235 296 - [minyangadoua@who.int](mailto:minyangadoua@who.int)

Mr Joseph Manjengwa – Transport & Protocol - +263 772 511 603

Mr Odon Mushobekwa – Administrative Services Officer - [mushobekwao@who.int](mailto:mushobekwao@who.int)

Mme Eniko Andrea Mankampa Toth - Conference and Protocol Officer - [tothe@who.int](mailto:tothe@who.int)

Mme Iribagiza Marie-Paule Rutabuzwa - Tavel Officer - +242 068957710 - [rutabuzwai@who.int](mailto:rutabuzwai@who.int)

Mr Abdoulaye Doumbia – WHO Security Officer - [doumbiaa@who.int](mailto:doumbiaa@who.int)

Mr Roland R. E. Rizet – WHO Regional Medical Officer - [rizetro@who.int](mailto:rizetro@who.int)

## **Appendix 1 : Hotel List**

## **Appendix 2 : RC67 Registration form**

## APPENDIX 1: HOTEL LIST

No.	Hôtel	Stars	Room Category	Total Room Capacity	Room availability	Room Rates (US\$)	Breakfast included	Airport Shuttle one way	Restaurant	Room Service	Credit Cards accepted	Internet Connection/Wifi	Reservation and Cancellation Policy	Tel. No.	Adresse E-mail
1	Elephant Hill	4	Standard / Single	261	100	90	Yes	14 USD	Yes	24h	Visa Mastercard Cash	Yes	Booking not later than 60 days before arrival Booking to be confirmed with credit card not later than 30 days prior to arrival	+263 (0) 12 44 793	<a href="mailto:reservations@elephanthillsresort.com">reservations@elephanthillsresort.com</a>
			Standard / Double			130									
			Executive Suite	11	9	350									
2	Kingdom	4	Standard / Single	162	113	212	Yes	14 USD	Yes	24h	Visa Mastercard Cash	Yes	Booking not later than 60 days before arrival Booking to be confirmed with credit card not later than 30 days prior to arrival	+263 (0) 13 44 275	<a href="http://hotels@legacyhotels.com">hotels@legacyhotels.com</a>
			Standard / Double			260									
			Family Rooms	74	52	288									
			Standard Suite	48	34	320									
			Executive Suite	4	3	392									
3	Victoria Falls Hotel	5	Standard / Single	64	Fully booked	423	Yes	15 USD	Yes	24h	Visa Mastercard Cash	Yes	To secure booking 20% non-refundable deposit is due within 30 days of booking. Full prepayment less deposit is due 45 days prior to arrival. Bookings made within 30 days prior to arrival, a non refundable deposit must be paid within 48 hours	+263 (0) 13 44 761 / 51	<a href="mailto:enquiries@victoriafallshotel.com">enquiries@victoriafallshotel.com</a> <a href="mailto:reservationsmgr@victoriafallshotel.com">reservationsmgr@victoriafallshotel.com</a>
			Deluxe Central	46		455									
			Deluxe - Stable Wing	42		530									
			Suites	9		from 706									
			Standard / Single			243									
4	Ilala	4	Standard / Single	32	Fully booked	340	Yes	16 USD	Yes	24h	Visa Mastercard Cash	Yes	Full prepayment is due prior to arrival. Cancellation within 15-30 days prior to arrival, 50% fee. Cancellation within 15-0 days prior to arrival, 100% fee.	+263 (0) 13 44 737 / 8 / 9	<a href="mailto:reservations@lalalodge.co.za">reservations@lalalodge.co.za</a>
			Standard / Double												
			Deluxe / Single	20		274									
			Deluxe / Double			384									
			Suites	5		from 304									
5	A Zambezi River Lodge	3	Standard / Single	87	15	180	Yes	15 USD	Yes	24h	Visa Mastercard	Yes	Reservation must be made at least 3 month prior to arrival with visa card. Cancellation within 30-0 days prior to arrival, 100% fee.	+263 (0) 13 44 561	<a href="mailto:shongile.nyambuvi@rtg.co.zw">shongile.nyambuvi@rtg.co.zw</a>
			Standard / Double												
			Standard Suite	2		356									
			Delux	2		400									
			Standard / Single	88		40									
Standard / Double	0	202													
6	Rainbow	2	Suites	4	0	220	Yes	15 USD	Yes	24h	Visa Mastercard	Yes	To secure booking the payment of one night is due. Cancellation within 30-0 days prior to arrival, 100% fee.	+263 (0) 13 44583/5	<a href="mailto:reservations.rainbowfa@rtg.co.zw">reservations.rainbowfa@rtg.co.zw</a>
			Standard / Single			180									
			Standard / Double			220									
7	Sprayview	3	Standard / Single	65	25	180	Yes	free	Yes	No	Visa Mastercard Cash	Yes	To secure booking prepayment of room is due. Cancellation within 7-0 days prior to arrival, 100% fee.	+263 (0) 13 44344/11	<a href="mailto:reservations@spravview.cresta.co.zw">reservations@spravview.cresta.co.zw</a>
			Standard / Double												
			Suites	2		2									
8	Victoria Falls Safari Lodge	4	Standard / Single	24	Fully booked	203	Yes	18 USD	Yes	up to 22H00	Visa Mastercard Cash Bank transfer	Yes	Full prepayment is required min. 30 days prior to arrival. Cancellation more than 30 days no charge Cancellation within 29-21 wdays prior to arrival, 25% Cancellation within 20-11 days prior to arrival, 50% Cancellation within 10-7 days prior to arrival	(263) 13 43211-20	<a href="mailto:saf lodge@saf lodge.co.zw">saf lodge@saf lodge.co.zw</a> <a href="mailto:saf lodge1@saf lodge.co.zw">saf lodge1@saf lodge.co.zw</a> <a href="mailto:saf lodge2@saf lodge.co.zw">saf lodge2@saf lodge.co.zw</a>
			Standard / Double												
			Deluxe / Single	42		232									
			Deluxe / Double			370									
			Suite/ Single	6		291									
			Suite / Double			466									
9	Victoria Falls Safari Club	5	Standard / Single	16	Fully booked	256	Yes	18 USD	Yes	up to 22H00	Visa Mastercard Cash Bank transfer	Yes	Full prepayment is required min. 30 days prior to arrival. Cancellation more than 30 days no charge Cancellation within 29-21 wdays prior to arrival, 25% Cancellation within 20-11 days prior to arrival, 50% Cancellation within 10-7 days prior to arrival	(263) 13 43211-20	<a href="mailto:saf lodge@saf lodge.co.zw">saf lodge@saf lodge.co.zw</a> <a href="mailto:saf lodge1@saf lodge.co.zw">saf lodge1@saf lodge.co.zw</a> <a href="mailto:saf lodge2@saf lodge.co.zw">saf lodge2@saf lodge.co.zw</a>
			Standard / Double												
			Suite/ Single	4		320									
			Suite / Double			512									





## APPENDIX 2: RC67 REGISTRATION FORM

67<sup>ème</sup> SESSION DU COMITÉ RÉGIONAL DE L'OMS POUR L'AFRIQUE, 28/08–01/09/2017, Victoria Falls, Zimbabwe  
67th SESSION OF THE WHO REGIONAL COMMITTEE FOR AFRICA, 28/08–01/09/2017, Victoria Falls, Zimbabwe  
67.ª SESSÃO DO COMITÉ REGIONAL DA OMS PARA A ÁFRICA, 28/08 – 01/09/2017, Victoria Falls, Zimbabwe

Formulaire de réservation d'hôtel et de badge / Hotel booking and badge registration form/ Formulário de reserva do hotel e do emblema

Merci de remplir et d'envoyer ce formulaire à : / Please complete and forward to : / Favor preencher e enviar para :

[RC67confirmation@who.int](mailto:RC67confirmation@who.int)

### A. Informations personnelles/Personal details/Informações pessoal

Veillez cocher la case appropriée/Please tick the appropriate box/ Marque o caso apropriado

Chef de délégation/Head of delegation/ Chefe da delegação /VIP  Delegué/Delegate/ Delegado

Observateur/Observer/ Relógio  Membre du Secrétariat/Secretariat Member/ Membro do Secretariado

Titre/Title/ Título: M./Mr/Mme/Mrs/Dr/Prof.....

Nom/Surname/Nom: .....

Prénom/First name/Prenom: .....

Position / Postion/Posição: .....

Organisation ou Agence/Organization or Agency/ Organização ou Agência: .....

E-mail/E-mail/ o email: .....

### B. Hébergement/Accommodation/ Alojamento

Veillez faire une réservation de chambre dans l'hôtel suivant/Please an accommodation in the following hotel/ Por favor alojamento ano no hotel A seguir

Choix/ Choice/ Escolha	Nom de l'hôtel / Hotel name/Nome do hotel (Voir bulletin d'information/see information bulletin/ Ver boletim informativo)	Type de chambre/ Kind of bedroom/ Tipo de sala	Nombre de personnes/ Number of persons/ Número de pessoas
1er/1 <sup>st</sup> /1º			
2me/2 <sup>nd</sup> /2			
3me/3 <sup>rd</sup> /3ª			

#### **Important:**

.Prière noté que si l'hôtel de premier choix est complet, nous ferons la réservation dans le choix suivant.

.Should there be no room available in your first choice of hotel, we will book the following choice.

.Se não houver nenhum quarto disponível em sua primeira escolha dos hotéis, nós marcaremos a seguinte escolha.

### C. Information d'Arrivée et Départ/Arrival and Departure details – Detalhes da chegada e da partida.

Dernière ville d'embarquement avant Victoria Falls./Last embarkment city before Victoria Falls./ Última hora de embarque avant Victoria Falls.

Vol/Flight/Voo.	Date/Date/Data.	Nº de vol/Flight number/Numero do voo.	Heure /Time/Horario.
Arrivées/Arrival/Chegadas			
Départ/ Departure/ Saida			

**D. Passeport / Passport/ Passaporte**

- Veuillez envoyer une copie de votre passeport.
- Kindly send a copy of your passport.
- Por favor envie uma cópia do seu passaporte.

**E. BADGES :**

- *Prière joindre au formulaire une photo d'identité en couleur, sous format JPEG.*
- *Please send back the completed form along with a colour ID Photo in JPEG format.*
- Por favor, envie de volta o formulário preenchido juntamente com uma ID de cor Foto em formato JPEG